CURRICULUM VITAE

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**PERSONAL INFORMATION**

Name, Surname [**NAME SURNAME**]

Adress(es)

Phone

Email

Date of birth

Place of birth

Field of Application

**WORK / VOLUNTEERING EXPERIENCE**

[Date from- Date to] **[Position]**

[Company/ Institution, Location]

Description (max. 2 sentences)

[Date from- Date to] **[Position]**

[Company/ Institution, Location]

Description (max. 2 sentences)

**EDUCATION**

[Date from- Date to] **[Organisation providing education, Location ]**

Degeress or Diploma obtained

principal subjects/occupational skills

covered

[Date from- Date to] **[Organisation providing education, Location ]**

Degeress or Diploma obtained

principal subjects/occupational skills

covered

**PERSONAL SKILLS**

Mother tongue(s)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Other language(s) | UNDERSTANDING | | SPEAKING | | WRITING |
|  | Listening | Reading | Spoken Interaction | Spoken production |  |
| Language I |  |  |  |  |  |
| Language II |  |  |  |  |  |

Levels A1/A2: Basic user – B1/B2: Independent user – C1/C2: Proficient User

[Common European Framework of Reference for Languages](http://europass.cedefop.europa.eu/resources/european-language-levels-cefr)

Computer skills and [e.g. Microsoft Office, HTML]

competences

Key Qualifications [Relevant to the position, obtained during your formal / non- formal education and activities: e.g. strong negotiating skills, high responsibilty, planning and organizational skills ]

Driving licence

Hobbies

**ADDITIONAL INFORMATION**

[e.g. Publications, Experiences, etc.]